

**Ordinary Meeting of the Council – Tuesday, April 8, 2025 at 7pm**  
**Location: St John's Church, Delabole**

**TO MEMBERS OF THE COUNCIL:** H Ferguson (chairman), K Cann (vice chairman), J Chapman, A Pooley, A Stacey, A Pengelly, C Bailey, P Cook and P Martin.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Delabole Parish Council will be held on **Tuesday, April 8, 2025 at 7pm at Delabole Methodist Chapel.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*  
**Parish Clerk**

Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

**AGENDA**

- 25/77 Councillors present**  
To note councillors present.
- 25/78 Apologies for absence**  
To receive apologies for absence with reasons.
- 25/79 Declaration of Interests**  
a. To declare any personal interests in items on the agenda and their nature.  
b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for relevant items)  
c. To declare any gifts received for the value of £50 or more.
- 25/80 To receive and approve minutes of the last meeting**  
Councillors to receive and approve minutes from the Ordinary meeting on March 11, 2025.
- 25/81 Public participation (15 minutes allowed for this)**  
To note views shared and questions posed to the parish council on issues on this agenda only.
- 25/82 County Councillor report - Cllr Dominic Fairman**  
To note any updates from Cllr Fairman – County Councillor.
- 25/83 Clerk's report**  
To note information from the clerk on actions since the last meeting.
- 25/84 Consideration of planning applications**  
PA25/01710 – Consolidation of three small window openings on the east elevation at ground floor into a larger single opening, and restoration works to the existing roof. Caradoc, Tregardock, Treligga.  
  
PA25/01711 – Listed Building Consent for the consolidation of three small window openings on the east elevation at ground floor into a larger single opening, and restoration works to the existing roof. Caradoc, Tregardock, Treligga.

**b. To consider any other consultations received since publication of the agenda.**

None.

**c. To note planning application decisions**

PA25/00148/PRE – Pre-application advice for change of use of the former church hall (Class F1) to a residential dwelling (Class C3), creating a two-bedroom family home.

**CLOSED – ADVICE GIVEN**

- 25/85 Correspondence**  
Camel Valley Community Area Partnership agenda; Cornwall Council Affordable Housing newsletter.
- 25/86 Seaweed Farm**  
To receive an update on the Seaweed Farm.
- 25/87 Bins**  
To receive update on the dog waste bins.
- 25/88 Election**  
To note any update on the forthcoming election.
- 25/89 Memorial garden request**  
To receive a request from the Christmas Lights committee.
- 25/90 Pedestrian crossing**  
To give an update from Cornwall Highways.
- 25/91 Speedwatch**  
To receive an update.
- 25/92 Camel Valley Community Area Partnership**  
To receive a report from the latest meeting.
- 25/93 Pump track**  
To receive an update on the project.
- 25/94 Treligga Road footpath**  
To receive correspondence from Cornwall Council.
- 25/95 Play equipment**  
To discuss the play equipment at the playing fields and basketball hoop.
- 25/96 Sewage**  
To discuss the latest sewage levels.
- 25/97 Toilets**  
To discuss the toilet lease.
- 25/98 Treligga Downs Road flower barrel**  
To discuss the above.
- 25/99 Residents' car park**  
To discuss a residents' car park.
- 25/100 VE Day anniversary**  
To discuss the VE Day anniversary.
- 25/101 Speed sign warranty**  
To receive information on the speed indicator signs warranty.

**25/102 Finance**

a. To **note** the balances of accounts as accurate for April 2, 2025.

**Bank balance £77,398.53**

b. To **note** the income received.

Name	Budget line	Payment method	Value
Stephens & Harris – Jones		CHQ	£187.00

c. To **note** and **authorise** the below payments. Two councillors to sign each invoice on behalf of the council as authorised and noted where direct debits and other payments have been pre-approved:

Budget line	Payment – April	Total
Staff wages	Staff wages	As per contracts
Pension	Cornwall Pension Fund (March)	As per contract
Office	Clerk mileage	£ 32.40
Grass cutting, weed spraying & footpaths	Growing Concern (April)	£ TBC
Maintenance, utilities & supplies	EDF Energy – clock electricity	£TBC
Maintenance, utilities & supplies	Suez – cemetery bin	£ 91.87
Office	3 mobile phone	£5.89
Insurance	Clear Councils insurance renewal	£1,460.41
Maintenance, utilities & supplies	Source for Business – water cemetery	£TBC
Maintenance, utilities & supplies	Source for Business – water toilets	£TBC
Maintenance, utilities & supplies	British Gas – electricity toilets ((March 2 to April 1)	£56.40
Maintenance, utilities & supplies	Bleach for toilets	£10.08
Maintenance, utilities & supplies	Antibacterial spray for toilets	£11.88
Maintenance, utilities & supplies	Tintagel Skip Hire Ltd (to empty the recycling bin outside the playing fields)	£23.40
Subscriptions / memberships	ICCM membership renewal	£105.00
Subscriptions / memberships	CALC and NALC subscription 2025/6	£739.20
Office	Microsoft subscription	£84.99
Website	WesternWeb annual renewal of space and renewal of email accounts	£182.40
Bank	Unity Trust service charge	£6.00
Hall hire	St John's Church – April	£15.00
Office	New financial year stationery	£TBC

**25/103 Agenda items for next meeting – May 13, 2025 – Delabole Fire Station.**

To discuss items to be added to future agendas.