

MINUTES – Tuesday, December 10, 2024

- 24/274 Councillors present**
Cllrs H Ferguson (chair); K Cann (vice chair); A Pengelly; C Bailey; J Chapman; P Cook; A Stacey and A Pooley. Also in attendance: Cllr Fairman; S Cleave, clerk, and four members of public.
- 24/275 Apologies for absence**
Cllr Martin – unwell.
- 24/276 Declaration of Interests**
Cllr Pengelly – item 24/297 planning enforcement letter.
- 24/277 To receive and approve minutes of the last meeting**
Councillors approved the minutes from the Ordinary meeting held on November 12, 2024.
Proposed: P Cook Seconded: A Pengelly Votes: Unanimous
- 24/278 Public participation (15 minutes allowed for this)**
None.
- 24/279 County Councillor report - Cllr Dominic Fairman**
Cllr Fairman spoke about the road congestion scheme. He said the public consultation event in the church was good, people were invited to comment on the day or submit their comments online. The council took the comments on board and updated the proposals for the two build outs at either end of the village. These then went back out to consultation and only people unhappy with it responded – 15 objections and no support. Cllr Fairman felt that the build outs were an integral part of the scheme, which would help the problem around speeding. He asked if the parish council would support this. The council will discuss later on the agenda.
- 24/280 Clerk's report**
The clerk's report was noted.
- 24/281 Consideration of planning applications**
PA24/08887 – Outline application for one agricultural dwelling with all matters reserved. Tregragon Farm, Delabole.
Councillors voted to support the application.
Proposed: A Stacey Seconded: H Ferguson Votes: Unanimous
- b. To consider any other consultations received since publication of the agenda.**
None.
- c. To note planning application decisions**
The following decisions were noted:
PA24/08168 – Works to a tree within a Conservation area. T1 (Ash) to crown lift and thin dead wood in crown and reduce to better shape the tree. Range View, Treligga. **DECIDED NOT OT MAKE A TPO (TCA apps)**
- PA24/01107/PRE – Pre application advice for two detached dwellings. Land west of Home Park, Treligga Downs Road, Delabole **CLOSED – ADVICE GIVEN**
- 24/282 Correspondence**

Cornwall Council affordable housing newsletter; PSTN switchover slides; Camel Valley Community Area Partnership meeting notes.

- 24/283** **Speed Watch**
The clerk gave councillors an update on setting up the Speed Watch group for the village. She will update at a future meeting.
- 24/284** **Memorial Garden**
Cllr Stacey has had a look at what needs to be done to repair the flag pole. The clerk will ask the council's contractor if he is able to power wash the area and check if there are any loose tiles.
- 24/285** **Request from Western Supply**
The council received a letter from Western Supply regarding parking at Atlantic Road and a request for a timed single yellow line to allow vehicles to access the yard. Councillors agreed for the clerk to contact Oliver Jones and request that a single yellow line is added to future schedules.
Proposed: J Chapman Seconded: C Bailey Votes: Unanimous
- 24/286** **Seaweed Farm**
No update.
- 24/287** **Village vandalism**
An update was given by the clerk and the vandalism in the playing fields reported to the police.
- 24/288** **CCTV**
The clerk has contacted Red Oak Tavern about the possibility of putting a camera on the outside of then pub. This is something that they will consider after external works have been carried out next year.
- 24/289** **Vell Lane**
An update was given to councillors and correspondence passed to the local MP.
- 24/290** **Zebra crossing**
Cllr Stacey said the village needs a zebra crossing, because currently no-one is stopping to let people cross. The lights were supposed to have been repaired but they still aren't fixed. Councillors felt it was important to have a safe crossing, and the lights need to be working to alert the traffic to the crossing. It was agreed for the clerk to make the request to Oliver Jones, and to copy Cllr Fairman into the email.
Proposed: A Stacey Seconded: C Bailey Vote: Unanimous
- 24/291** **Traffic consultation**
Following on from Cllr Fairman's report, the council agreed to give its support to the new locations of the build outs.
Proposed: K Cann Seconded: P Cook Votes: Seven in favour, one against
- 24/292** **Grass cutting contracts**
Councillors agreed on the draft contracts for grass cutting / footpaths and weed spraying, as prepared by the clerk. The clerk will advertise the tenders.
Proposed: J Chapman Seconded: A Pooley Votes: Unanimous
- 24/293** **Donation to the fire brigade**
Cllr Stacey suggested making a donation of £18 to the fire brigade when the parish council use the building for its meetings. Councillors were in agreeance.
Proposed: P Cook Seconded: A Stacey Votes: Unanimous
- 24/294** **Toilets**
The clerk gave an update on the toilets. It was agreed to close the toilets at 4pm.

24/295

Pensions Discretions Policy

This will be deferred until the January meeting.

24/296

Management of Memorials

It was agreed for the clerk to attend the ICCM Management of Memorials training event in Padstow in May 2025, and to purchase a copy of the Essential Law for Cemetery and Crematorium Managers (2025 edition).

Proposed: J Chapman

Seconded: A Pooley

Votes: Unanimous

24/297

Planning enforcement letter

The planning enforcement letter from Cornwall Council re property at Park Pennkarn was read out. It was noted that residents have expressed concerns over the decision. The letter stated that 'the works constitute development which requires planning permission. Planning permission has not been sought for the development and therefore the matter is a breach of planning control.' It continued to say that in this instance it is considered that there is insufficient harm caused by the development to justify taking further action and the case has been closed.

24/298

Finance

a. Councillors noted the balances of accounts as accurate for December 4, 2024.

Bank balance (December 4, 2024) £90,510.31

b. Councillors noted the income received.

| Name | Budget line | Payment method | Value |
|---------------|----------------------|----------------|---------|
| Arthur Bryant | (cemetery – Westall) | BACS | £451.00 |

c. Councillors noted the below payments.

| Budget line | Payment – December | Total |
|--|--|------------------|
| Staff wages | Staff wages | As per contracts |
| Pension | Cornwall Pension Fund (November) | As per contract |
| Office | Clerk mileage | £ 16.20 |
| Grass cutting, weed spraying & footpaths | Growing Concern (November) | £2,400.00 |
| Maintenance, utilities & supplies | EDF Energy – clock electricity (November) | £81.01 |
| Maintenance, utilities & supplies | Suez – cemetery bin | £73.37 |
| Office | 3 mobile phone | £5.89 |
| Maintenance, utilities & supplies | Source for Business – water cemetery (November payment) | £25.00 |
| Maintenance, utilities & supplies | Source for Business – water toilets (November payment) | £27.00 |
| Maintenance, utilities & supplies | British Gas – electricity toilets (November 2 to December 1) | £54.48 |
| Donation | Cornwall Air Ambulance (as previously approved) | £100.00 |
| Training | CALC – CiLCA training course (part share) | £180.00 |
| Bank | Unity Trust service charge | £6.00 |
| Hall hire | Delabole Methodist Church – December room hire | £18.00 |

Councillors approved the payments and accounts.

Proposed: J Chapman

Seconded: A Pengelly

Votes: Unanimous

24/299

Agenda items for next meeting – January 13, St John’s Church, Delabole.
Park Pennkarn; Pension Discretions policy.

24/300

Exclusion of members of the public and press. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.

Councillors resolved to move into the closed section of the meeting.

Proposed: A Pooley

Seconded: K Cann

Votes: Unanimous

24/301

Staffing

It was agreed to pay the clerk’s back pay associated with a contracted scale point increment.

Proposed: H Ferguson

Seconded: A Pooley

Votes: Unanimous

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